

COMMUNITY DEVELOPMENT DIVISION (CDD)
DEPARTMENT OF PLANNING & DEVELOPMENT REVIEW
APPLICANT SUBMITTAL SCHEDULE FOR ITEMS ON 45 DAY REVIEW
FOR FREDERICK COUNTY PLANNING COMMISSION 2012 & 2013

(45-Day Items Include: All Miscellaneous and Modification Requests and Preliminary Plat Extensions that do not contain water and sewer or traffic APFO tests.)

| INITIAL SUBMITTAL¹ (4 th Thursday) | STAFF COMMENTS DUE | PROJECT RENDERING | PLANNING COMMISSION MEETING⁵ (2 nd Wednesday) |
|--|---------------------------|--|---|
| | | SECOND SUBMITTAL DEADLINE^{3,4} (4 th Monday) | |
| Jan. 27, 2012 | Feb. 17, 2012 | Feb. 27, 2012 | Mar. 14, 2012 |
| Feb. 24, 2012 | Mar. 16, 2012 | Mar. 26, 2012 | Apr. 11, 2012 |
| Mar. 23, 2012 | Apr. 13, 2012 | Apr. 23, 2012 | May 9, 2012 |
| Apr. 27, 2012 | May 18, 2012 | May 28, 2012 | June 13, 2012 |
| May 25, 2012 | June 15, 2012 | June 25, 2012 | July 11, 2012 |
| June 22, 2012 | July 13, 2012 | July 23, 2012 | Aug. 8, 2012 |
| July 27, 2012 | Aug. 17, 2012 | Aug. 27, 2012 | Sept. 12, 2012 |
| Aug. 24, 2012 | Sept. 14, 2012 | Sept. 24, 2012 | Oct. 10, 2012 |
| Sept. 28, 2012 | Oct. 19, 2012 | Oct. 29, 2012 | Nov. 14, 2012 |
| Oct. 26, 2012 | Nov. 16, 2012 | Nov. 26, 2012 | Dec. 12, 2012 |
| Nov. 23, 2012 | Dec. 14, 2012 | Dec. 24, 2012 | Jan. 9, 2013 |
| Dec. 28, 2012 | Jan. 18, 2013 | Jan. 28, 2013 | Feb. 13, 2013 |
| Jan. 25, 2013 | Feb. 15, 2013 | Feb. 25, 2013 | Mar. 13, 2013 |

1 – Application submittals will not be accepted after 12:00 pm (noon) of the date of Initial Submittal. Applications submitted after 12:00 pm (noon) of the date of Initial Submittal will be placed on the subsequent Initial Submittal 45 Day Schedule. Applications that do not meet the Initial Submittal requirements, which are 1) minimum submission requirements per the Zoning Ordinance, Subdivision Ordinance and relevant submission checklists and 2) payment of all appropriate fees (see fee ordinance), will be deemed incomplete and will not be accepted for review. At such time all minimum submission requirements are met, the application will be placed on the subsequent or appropriate Initial Submittal 45 Day Schedule.

2 – Date has been rescheduled from normal weekday due to a holiday.

3 – Rendered site plans, elevations, photographs and any additional information required by the planner assigned to an application are due by this date from the applicant and/or applicant's representative.

4 – Any plan that is not submitted by the required Resubmit Deadline may not be accepted and may be placed on the subsequent Initial Submittal schedule by the planner assigned the application, or his/her supervisor.

5 – Applications may be withheld from FcPc meeting unless the planner assigned the application, or his/her supervisor, determines that there are no substantial remaining conditions of approval and/or denials from a review agency.